

HAZELDOWN PRIMARY SCHOOL

Governing Body

Extra Meeting 25 th April 2018 6.30pm - Part 1 Minutes						
Date/Time	25 th April 2018	6.30pm	Location		Hazeldown Primary School	
Governors Present	Capacity	Time arrived/ departed	Governors Present	Capacity	Time arrived/ departed	
Lee Goodenough	Associate (Deputy Head)	6.30-8.20pm	Laura Parfitt	Parent	6.54pm - 8.20pm	
Sarah Leaman	LA	6.30-8.20pm	Kirsty Prentice	Co-Opt	6.30pm-8.20pm	
Christopher Tribble	Associate (Deputy Head)	6.30-8.20pm	Luke Pattison	Staff	6.30pm-8.20pm	
Dave Dawson	Co-Opt	6.30-8.20pm				
Stuart Ludford	Associate (Head Teacher)	6.30-8.20pm				

Apologies	Initial	Reason (Category of Governor)
Bartus	K	
Chavasse	S	

Absent without Apology	Initial

In Attendance	Initial	
Atkinson	M	Clerk

Minutes to
Attendees
Apologies

	Agenda	Led by
1	Apologies from KB, LG, KH and LP will be late.	Chair
2	The main discussion will be around staffing and budget and therefore will be in part 2	Chair
3	Meeting close	

	<p>Move Back to Part 1</p> <p style="text-align: center;"><u>Ofsted Questions</u></p> <ul style="list-style-type: none"> • What is leadership like at your school. • How do you know? We see it, Mind Maps, morale of staff when governors come into school. When governors speak to subject leaders and they talk about their release time to support in other year groups. Members of staff come to governors meetings and talk about initiatives they are driving Collaborative, expertise sharing, across the year groups, delegation. Distributed leadership, empowering leaders. Strategic governance. • How do you challenge and support your leadership team? Robust questioning which is minuted, governor visits and meeting with members of staff. Governors decisions supports the leadership team. The admission of SEND children and children with significant needs has been challenged by governors leading to a change in intake strategy. The introduction of School Improvement Committee meetings to free up time in FGB meetings. • Can you tell me about Safeguarding? How do you know that procedures are effective? It is high priority and is every governors business, governors know that issues are identified and the 			
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	<p>correct procedures are followed. Talking to children as part of safeguarding is enabling children to safeguard themselves. The education of parents is also important with regard to e safety.</p> <ul style="list-style-type: none"> • What role do governors have in identifying priorities for the school improvement plan tracking progress? Portfolio reports, data meetings. Cycle of business which priorities are taken from for visits and meetings. A Section that relates to directly to improving Governance is now contained in the SIP • What are the priorities for spending pupil premium. How do you know PP is spent effectively? Closing any gaps within performance and improving progress. See evidence of gaps closing through data meetings. Children's pp books are marked so they can be easily identified. Quality teaching has the biggest impact. PP spending document is on the website. • Which area has the biggest impact? Quality teaching 		
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Meeting Ends:	8.20pm		
Detail of next meeting:		Date/Time	

SUMMARY OF DECISIONS/DISCUSSIONS
1. Discussion around Ofsted questions
These minutes are agreed by those present as being a true record.

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Signed: (Chair of Committee)	Date: