

## Health and Safety Portfolio Terms of Reference

### Portfolio Holder: James Heike

Duties which are delegated to this governor:

Governing bodies may use their powers to delegate functions and decisions to committees or individual governors. It is the overall governing body, however, that in all cases remains accountable in law and to Ofsted for the exercise of its functions. (Governors' Handbook, September 2014.)

To assist the head(teacher) and discharge the responsibilities of the governing body on matters relating to Health and Safety issues within the school	D - HT
To consider the advice and recommendations and the model Health and Safety Policy supplied by the Local Authority and to agree and keep under review a Health and Safety Policy for the school	D - HT
To ensure that the necessary school management organisation is in place to implement the school's Health and Safety Policy	D - HT
To monitor the effectiveness of the school's Health and Safety arrangements	D - HT
Ensure that appropriate risk assessments, including annual fire risk assessment, take place and are acted upon	D - HT
Ensure that nominated First Aiders have appropriate training which is kept up to date.	D – HT/LG

Agreed by the FGB on: 12<sup>th</sup> September 2018

Review Date: September 2019