

HAZELDOWN PRIMARY SCHOOL
Parents Teachers Association
Registered Charity No. 1075576

NEW YEAR MEETING
Minutes
Wednesday 15th January 2020
7.30pm
The Smugglers Inn

Present: Ellen Palmer, Tracey Aston, Mel Donnelly, Jill Graham-Ellis, Carol Borham, Jackie Godwin, Charlie Ott, Stuart Ludford, Maxine Hart, Clare Hunter, Louise Barklay, Karissa Gill,

Apologies - Anna Hill, Gill Dell, Stephanie Gedney, Eleanor Waldock,

New Nursery / Pre-school

Mr Ludford and Maxine Hart explained the role of the new pre - school and how they see it fitting in with the rest of the school:

It will have its own budget, this will be separate to the school funding,

It will be a business on its own, with DCC employees,

Building to be leased to them by Hazeldown,

Governor run, and to be seen as part of the school family with continuity of education into the school.

There will be no expectation for the PTA to fund it, although the children and families may come to the events and hopefully more parents will get involved with the PTA.

Ellen discussed the options on changing the PTA constitution to include the pre-school and also the after-school club (she discovered that ours hasn't changed since 1996) ParentKind have a pre agreed model constitution which we will look to adopt.

PTA will offer to provide teas, coffees and cake at the nursery open day which is coming up in Feb for the prospective parents, as an opportunity to introduce ourselves.

Need to organise an EGM - it's 30 days notice, Thurs 27th Feb: 3.30pm after school.

There will be a minimum number of attendees required - double the number of committee members.

Classroom and creche to be booked by Maxine & Stuart.

Actions from previous mtgs -

- Jill - has made an assessment of the school **website** and had realised that its slightly awkward to use on a mobile device. Stuart was interested to hear that Jill felt the website content was much better than some of the other school websites she has visited. Stuart confirmed that the website is on the list of things to review in the coming year. Ellen added that she would be interested to have a measure of hits on the PTA section of the website.

- Christmas Fayre Feedback:

£2,800 approx raised (this was all used to purchase the new school playboat).

Feedback - flowed well

Donations for tombola and Refreshments were down on last year

Ironman - was Brilliant!

Jingle jars were down on last year- Could we do them earlier maybe in November and Store so that it's not all coming at the same time - there were a few complains about pickle jars were a bit smelly. Perhaps next year we could get them done earlier and also have a box of jars for the taking as some might have struggled to have a jar ready to fill.

Wreath making - next year could we turn this into an independent event, as it went really well on the Green Team stall - possibly end of November? Clare to look into
Homemade Crafts stall might need to prepare parents and publicise - maybe move its position

Could something be arranged for Mother's Day 22nd March - where orders are placed for bespoke crafts? - follow up

Elf and Money tree very successful - well done all involved.

Some reported positive feedback from non parents; that it was very good and had a lovely time.

Children's Craft room; feeling was that it's too much effort for too little return - not much profit. Maybe combine with wreath making or Green team to make things out of natural resources, so that there is no initial outlay for materials, parents could also take part.

Grotto - We need to invest in a new gazebo and materials to make the xmas grotto - Charlie to look into options

Maps - needs class names on it as it can be tricky when trying to help set up.

Need to locate the glitter make-up. - follow up

Bags of Help - Carol waiting for DCC to come back on having a collection bank all year round - reducing plastic bags. Next collection to be 25th Feb (after half term)

Crisp packets - Terra cycle are at capacity on crisp packets maybe look at recycling other things - Clare will have a look on behalf of green team. It was also thought that the return from the materials might not be worth the effort.

PTA shed - old bin shed has been offered as a replacement shed. Might be too large, though could be better for Forest School. Forest school need storage for waterproofs and changing / drying area. Carol thinks it 18ft by 12ft, will look at alternatives - Recycled plastic an option.

Support & volunteers - ongoing drive to get more people on board. Another coffee morning to be arranged, some new parents have been in touch about helping - follow up

Quiz night - Steph has volunteered to organise, Jill will help, before Easter break or just after

Disco forward Planning -

Friday 5th February 2021

Friday 14th May 2021

Friday 8th October 2021

Friday 4th February 2022

Dates agreed by School office ACTION: Tracey to book the disco DJ

AOB

Pennies in plastic - large water bottles, Charlie might be able to obtain a few from her work, for collection points around the school.

Dates to note:

7th Feb Disco (see planning sheet)

25th Feb Bags of help

27th Feb EGM 3.30pm

3rd June Sports day - drinks stall Teign Bean or alternatively we do it ourselves (risk assessment required) ACTION: Carol to approach Teign Bean and see what's possible and what cost.

26th June Summer Fayre

Next meetings for summer fayre planning

20th May

10th June

Contactless payments - Jackie to look at Sum up

Disco Planning - Friday February 7th

DONE	JOB	DESCRIPTION	WHO'S RESPONSIBLE
			This disco
	Book hall		Done
	After school club	Let Lorraine Heal know	Tracey -Done
	Email reminder to parents		Ellen
	Class sheets	Print for entry	Tracey/Office
	Bookers run	Look for a vegan sweet option and	Carol
	Glow stuff	We are just using what sock we have	
	Floats		Jackie
	Neon face paint & glitter	Where is it currently?	Tracey
	Cupcakes		Tracey
	Risk assessment		Eleanor
	Newsletter		Ellen
	Poster		Ellen
	Volunteers	Email list and sign up sheet	Eleanor
	Mopping floor	Between and after discos	All
	Clearing kitchen	After discos	All