

HAZELDOWN PRIMARY SCHOOL

Parents Teachers Association
Registered Charity No. 1075576

ANNUAL GENERAL MEETING

Wednesday 4th November 2020
7.30pm

Meeting minutes

Present: Ellen Palmer : Chair, Carol Borham : Vice Chair, Jackie Godwin:
Treasurer, Mel Donnelly: Co secretary, Tracey Aston: Co Secretary, Stuart Ludford,
Lee Goodenough, Kit Hardee, Clare Hunter, Stephanie Gedney, Hannah Sweeney,
Sarah Pearce, Giulietta Swift, Rosalie Lamming,
Apologies: Eleanor Waldock, Jill Graham Ellis,

Previous AGMs minutes were approved.

- **Chair's report** 2020 has obviously been a year affected by Covid lockdown, our opportunities for fundraising this year have been severely affected by this; our last event being the Christmas Fayre 2019. Since then we have installed two clothing collection banks in the staff car park which have been a great way for us to still raise some funds during the pandemic. Other main points -
Extraordinary AGM held Feb 2020, to introduce the new constitution
New shed installed
Thanks again to all our volunteers & helpers
As always, a plea for new volunteers, helpers and fresh ideas for fundraising. Please see the full report for more detail.
- **Treasurer's report** - a slow year as far as raising funds go - Xmas fayre made £2,820, 2 discos made £500 each (approx), Bags of Help (clothing bank) made £300, plus funds from a year 5 cake sale, uniform sales - total made last year was £4,465 (as compared to an average year of £7,000)
Main expenditure was on the play boat - £3,129
Year 6 leavers gifts - £375
Shed costs - £800
Plus forest school waterproofs, Maths and library resources
There are still several payment commitments including the sheltered benches for the playing field, after this, the PTA bank balance is looking fairly low.
Please see the full report for a full breakdown of figures.
- **Forthcoming events and plans**
School lottery
Virtual Santa's Grotto - hopefully won't suffer from extended lockdown - as Kit may not be able to enter his parent's house to supervise with the IT. Use of

school Zoom account. Hannah to complete Ticket Tailor arrangements.
Market this from Monday - follow up with booking details, we need to appeal through the children - letter home?

Christmas lunches non - uniform days (Tues 8th & Weds 9th Dec), (Mel to arrange and send emails to office 2 weeks before)

Other ideas - a 'Break the rules Day'? 'Dress the Teacher?' Sponsored run, We could apply to the Masons for a grant (Tracey), Crowd Funding for specific projects (Giulietta),

Incredible Fund - Teignmouth based grants - for follow up (Clare)

- Funding requests: Amanda Maguire - has found new costs for the covered shelters for the field,
Lee is looking into Curriculum improvement and will let us know what resources will be required for this.
- Election of the Committee
Chair of PTA - Ellen Palmer - re-elected
Vice Chair - Carol Borham - re-elected
Treasurer - Jackie Godwin - re-elected
Secretary - Mel Donnelly (was previously shared by Tracey Aston and Mel Donnelly)
PLEASE NOTE - these posts are until the next AGM (Oct/Nov 2021) (particularly the Chair and Vice Chair posts) and volunteers need to come forward to take these roles on for the PTA to continue into the following year. Shadowing of roles welcomed!
- Stuart Ludford expressed his thanks for all the hard work the PTA and volunteers do to fundraise on behalf of the school.

Meeting ended at 20:12