

HAZELDOWN EXTENDED SCHOOLS
Parents Teachers Association
Registered Charity No. 1075576

ANNUAL GENERAL MEETING

Wednesday 3rd November 2021

7.30pm

On Zoom

MINUTES

- Present: Ellen Palmer, Tracey Aston, Carol Borham, Mel Donnelly (minutes), Jackie Godwin, Clare Hunter, Stuart Ludford, Kit Hardee, Lee Goodenough, Giulietta Swift, Hannah Sweeney, Stephanie Gedney, Andy Scott,
- Apologies: Eleanor Waldock, Sarah Pearce, Matt Hallett,
- Thanks were made by Stuart Ludford for all the efforts made by the PTA committee over the last 12 months, in continuing to find new ways to raise funds for the school in the current situation. He reiterated that all the extras (classroom equipment and events) would not be possible without the financial help from the PTA.
- Chair's report: Ellen thanked everyone for their attendance and interest in the PTA and spoke of the challenges we continue to face and the need to keep finding more new ways to fundraise. This year we have raised money from the School lottery, the clothing banks, pre-loved uniform and plant sale, Break the rules/non uniform days. Thanks given to all the volunteers who have helped run these events. Ellen then spoke of the need for role changes and to hand over committee membership to new members as she (Chair) and Vice Chair, Carol Borham have now stepped down from these positions.
Full report available to read.
- Treasurer's report: Jackie Godwin reported that it was again a low year for funding, due to the absence of 3 school discos and summer and christmas fayres. This year's funds are just over £4000, thanks to the events listed above. The balance of account is approx £6500. Payment commitments still to come out of the account this year are Year 6 leavers and Sing-Up

subscription (£1000), also £2000 for the new books for the library and the wildlife camera. It is hoped that Clothing banks and School lottery will bring in £3000 in the coming year.

On average a disco raises £500 and summer/christmas fayre raises £2-3000. Textile banks raises £600 and lottery makes around £1800 per year.

Full report available to read.

- Election of executive officers and trustees of the committee:
Chair, Ellen Palmer stepping down after 8 years on the PTA committee, also stepping down after long term service was Vice Chair, Carol Borham. Many thanks to both, for their time and effort over the years.

Positions also available were Treasurer (Jackie) and Secretary (Mel).

Much discussion around levels of commitment required, uncertainty of what goes on in the roles, and lack of experience of either the school set-up or the types of events held as many new parents are yet to experience the fayres, discos etc. Stuart made the suggestion of co-chairing, (as this works well with the school Governors). Also stated that as the PTA moves forward with new members the format can be changed and made to fit with the committee running it.

The new committee will be:

Co-Chairs - Hannah Sweeney and Stephanie Gedny,

Co-Treasurers - Jackie Godwin and Andy Scott,

Co-Secretaries - Mel Donnelly and Giulietta Swift.

All proposed by Ellen Palmer and seconded by all attending members.

- Forthcoming events - Pre-loved uniform sale / Xmas jumper day. Coming up first is a Toys, Books, Games and Pre-Loved uniform sale to be held on the playground after school, over 2 days; Weds 24th Nov and Thurs 25th Nov. Donations welcome and to be dropped off on Weds 18th & Thurs 19th Nov, first thing in the morning, outside reception. Jackie has set up our own SumUp account so card payments should be available at the sale. Ellen to prepare poster etc.

Next event will be 'Wear your Christmas Jumper to school' day, to coincide with school xmas dinner day on 1st December, Steph to make poster and newsletter to publicise. £1 donation per child and no requirement to buy new xmas jumpers.

- Funding requests, Lee Goodenough is hoping to introduce a new reading scheme 'Book Buzz' to encourage reading for pleasure - to include a wide range of reading materials. No figure yet, but Lee will get back to us, PTA supports this request.
- Date of next meeting - doodle poll to find out which days are best for majority of new committee members.

Ellen reminded us that there is a minimum requirement of 3 meetings per year plus an AGM.

- AOB - Discussed what is the best method of communication for PTA? Whatsapp group - new members added to existing group. Messages can be relayed through social media - requests for volunteers, help with sale etc.

Also suggested by Giulietta was the idea to get a PTA rep from each of the 14 classes for PTA future-proofing.

Jackie reminded us about the ParentKind Christmas Raffle - £3 per ticket with a good proportion of takings going to our school.

Suggested that a better way to get parents on board with donating is to have a goal / target ie "this is what we'd like to buy with these funds" approach.

Meeting closed at 8.41pm.